

# *Schedule of Events*

## *New Faculty Orientation 2009*

*(July 24, 2009)*

Welcome to the University of South Florida! The events below have been planned to familiarize you with the University and hopefully will make your first weeks of teaching easier. Kindly visit the New Faculty Information website <http://www.acad.usf.edu/Resources/New-Faculty/> for additional information and also to RSVP for the events.

Seating is limited for some events, so please be sure to submit your electronic RSVP by **Thursday, July 30, 2009** (Note: for planning purposes, we need to know if you will or will not attend). If you have any questions, please call (813) 974-6866 or e-mail [nfo@acad.usf.edu](mailto:nfo@acad.usf.edu) and we will be pleased to assist you. We look forward to meeting you soon.

### **MONDAY, AUGUST 10, 2009**

#### **Provost's Orientation Kickoff Breakfast & Historical Tour of Tampa** *Marshall Student Center - Room 2708*

*8:30 - 10:30 a.m. - Breakfast (you are welcome to attend even if you are not going on the Historical Tour)*

Please join USF's Administrative Team for a hosted "welcome to USF" breakfast. You will have the opportunity to meet a number of your fellow new faculty members, and to be introduced to members of the university's administrative leadership team.

*10:30 - 4:00 p.m. - Historical Tour of Tampa and Lunch (Limited Seating)*

Join your colleagues on a narrated bus tour through beautiful Tampa Bay and stop in historic Ybor City to enjoy a hosted luncheon at the famous **Columbia Restaurant** – a Florida tradition since 1905.

### **TUESDAY, AUGUST 11, 2009**

#### **Using Blackboard to Support Teaching, Library – Room 209 (Limited Seating)**

We offer a morning session (9:00 am – 12:00 noon) and an afternoon session (2:00 – 5:00 pm). All sessions take place in the Library, Room 209 (Note: *Even if you have previous experience with Blackboard or a similar teaching tool, we recommend that you participate in one of these sessions*).

##### ***Morning Session:***

*9:00 - 9:50 am -- Overview of Blackboard and its Tools*

All USF courses automatically have a Blackboard course site, and all faculty members are required to submit course grades through Blackboard. Find out about a variety of Blackboard tools, including the calendar, discussion board, announcements, assessments, and gradebook.

*10:00 - 10:40 am -- New in Blackboard*

This session will demonstrate the instructional features of Blackboard's Campus Pack, which provides tools for problem-based learning, group work, student reflection, journaling, collaborative writing, and community building. Also, for greater convenience in detecting and preventing student plagiarism, find out how to access SafeAssignment, a plagiarism detection site, directly through Blackboard.

*10:45 – 12:00 pm -- Academic Continuity*

In order to prepare for academic continuity in the event of campus-wide disruption to classroom teaching, this session will introduce Elluminate Live! for synchronous online teaching and will highlight critical features of Blackboard for academic continuity. Information about syllabus content and the Center for 21<sup>st</sup>

Century Teaching Excellence services will also be distributed.

***Afternoon Session: (duplicate of the morning sessions)***

***2:00 - 2:50 pm -- Overview of Blackboard and its Tools***

All USF courses automatically have a Blackboard course site, and all faculty are required to submit course grades through Blackboard. Find out about a variety of Blackboard tools, including the calendar, discussion board, announcements, assessments, and gradebook.

***3:00 - 3:40 pm -- New in Blackboard***

This session will demonstrate the instructional features of Blackboard's Campus Pack, which provides tools for problem-based learning, group work, student reflection, journaling, collaborative writing, and community building. Also, for greater convenience in detecting and preventing student plagiarism, find out how to access SafeAssignment, a plagiarism detection site, directly through Blackboard.

***3:45 - 5:00 pm -- Academic Continuity***

In order to prepare for academic continuity in the event of campus-wide disruption to classroom teaching, this session will introduce Elluminate Live! for synchronous online teaching and will highlight critical features of Blackboard for academic continuity. Information about syllabus content and the Center for 21<sup>st</sup> Century Teaching Excellence services will also be distributed.

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***Library Information Sessions, Library – Room 309 (Limited Seating)***

We offer a morning session (10:00 – 11:00 am) and an afternoon session (2:00 – 3:00 pm). Both sessions take place in the Library, Room 309.

***Morning Session:***

***10:00 – 11:00 am***

Resources delivered to your office!!! Remote access to electronic resources!!! Resource guides tailored to your classes!!! Meet with our Librarians for an overview of these and other essential services, resources, and technologies available from your USF Library.

***Afternoon Session: (duplicate of the morning session)***

***2:00 – 3:00 pm***

Resources delivered to your office!!! Remote access to electronic resources!!! Resource guides tailored to your classes!!! Meet with our Librarians for an overview of these and other essential services, resources, and technologies available from your USF Library.

**WEDNESDAY, AUGUST 12, 2009**

**8:30 a.m. – 10:30 a.m.**

**Research Support Session – Marshall Student Center, Room 2709**

- **Research & Innovation.**
- **eIRB Training**—The new on-line process used to submit information to the Institutional Review Board regarding research with Human Subjects.
- **Student Research Challenge Grant**--promoting graduate student interdisciplinary research in the signature research areas of USF.

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**10:30 a.m. – 4:30 p.m.**

**Official USF Portrait** (*Professional Attire is Recommended*) - **Marshall Student Center, Room 2707** (*Note: If you are unable to take advantage of this complimentary opportunity, your official USF portrait may be taken at a later date by appointment for a cost of \$35.*)

University Communications and Marketing has set aside time to take your official USF portrait. These portraits will be used throughout your career at USF in publications, announcing your awards, and for the USF website. **Portraits will be taken on a walk-in basis**, no appointment is necessary.

If you have questions, you may contact Joseph Gamble, our University Photographer, at his office 813-974-9057 or the day of the shoot on his cell phone 912-441-5172.

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**11:00 a.m. – 1:00 p.m. (Lunch will be provided)**

**A Guide to Student Affairs – Marshall Student Center, Room 3707**

This session is designed to assist with your transition to the University of South Florida by providing you with essential information from the Division of Student Affairs. We will provide specific information on responding to emergencies, providing accommodations to students with disabilities, and sharing the specific of the Student Code of Conduct. We will address how we can collaborate to provide our students the best educational experience at USF.

*There are six focus areas within the Division: (1) Student Learning and Development; (2) Student Engagement and Involvement; (3) Community Building; (4) Student Health, Safety, and Wellness; (5) Student Outreach and Services; and (6) External Support.*

The Division of Student Affairs works to ensure a premiere student-centered learning environment at the University of South Florida. We believe that an integrated student experience is critical in educating the “whole” student. Therefore, we strategically partner with Academic Affairs to ensure that students are successful and able to compete in a global society. We are committed to the personal, social, civic, leadership, physical, character and intellectual development of our students as they live and learn in this diverse community. As a result, we provide programs, services, outreach activities, and facilities that enable student learning and success which enhance the ability for students to apply learning outcomes to their lives. Providing an integrated student experience is paramount to the success of the student and the university; therefore, we look forward to the continued collaboration between Student Affairs and University faculty.

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**2:00 p.m. – 4:00 p.m.**

**Campus Resource Information Fair – Marshall Student Center, Room 2709**

take advantage of this opportunity to learn about the following campus resources:

- **Athletics**  
Jim Louk, Assistant Athletic Director/Sales & Broadcasting
- **Community Engagement, Sustainability, Global Initiatives**  
Linda M. Whiteford, Associate Vice President for Academic Affairs & Strategic Initiatives
- **Diversity and Equal Opportunity**
- **Graduate School**  
Richard S Pollenz, Professor, Interim Associate Dean USF Graduate School
- **Honors College/Undergraduate Research**  
Naomi Yavneh, Associate Dean & Director of Undergraduate Research

- **Human Resources – Payroll and Benefits**  
Michel Ferrell, Human Resources Assistant
- **International Affairs**  
Maria Crummett, Dean of International Affairs
- **LGBT Resources at USF**  
Karen A. Berkman, Assistant Professor, Division of Applied Research and Educational Support
- **Research & Innovation**  
Karen A. Holbrook, Vice President for Research & Innovation
- **United Faculty of Florida (UFF)**  
Sherman Dorn, Professor of Education, UFF Chapter President
- **USF Women in Leadership & Philanthropy**  
Emily Ley, Assistant Director, Development

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### President's New Faculty Reception – Lifsey House

4:30 - 6:00 pm

You and your guest are cordially invited to attend a reception hosted by **President Judy Genshaft**.

## THURSDAY, AUGUST 13, 2009

You are invited to attend one or all of the sessions listed below.

### Teaching Workshops, BSN Room 115, Teaching Auditorium

9:15 am – *Welcome*

9:30 - 11:30 am, *Navigating the First Year at USF*

Meet with Senior Vice Provost Dwayne Smith to discuss university policies and procedures regarding a number of issues, including Plagiarism, Student Disabilities, Attendance, Disruptive Students, Grading, Grievance Procedures, and Florida's "Sunshine" (Public Records) Laws.

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**11:30 - 1:00 pm, *Provost's Casual Lunch, BSN 225***

Enjoy a hosted casual buffet lunch with Provost Ralph Wilcox, university leaders and fellow colleagues.

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1:00-1:15 pm, *Center for 21<sup>st</sup> Century Teaching Excellence*

Hear about the support and workshops offered by the Center.

1:30 – 2:45 pm, *Incorporating Technology and Active Learning Principles into Teaching*

Research shows that active learning strategies are essential to help students learn. How can active learning be integrated into your teaching? Can instructional technologies be incorporated with active learning to encourage student engagement?

3:00 – 3:20 pm, *Today's USF Student*

Who are our USF students? Are some first generation students in college? Are some non-traditional students? What is their age range? In this session, learn about relevant characteristics of students at USF.

*3:30 – 4:30 pm, Facilitating Discussion*

Discussion can lead to deeper student understanding. Facilitating classroom discussion is an important skill for professors. The session will address ways of fostering meaningful discussion both in class and online.

**FRIDAY, AUGUST 14, 2009**

**Provost's & USF Club's Reception**

*4:30 - 7:30 p.m. Casual Social, Big East Room, Athletics*

Provost Ralph Wilcox and the USF Club invite you and your guest to attend a reception being held in your honor. They will personally welcome you to USF and you will also have an opportunity to mingle with staff, faculty, and administrators.