MEMORANDUM

TO: College Deans and Regional Institution Officers  
FROM: Dwayne Smith, Senior Vice Provost  
DATE: September 17, 2012  
RE: Selection of Distinguished University Professors

Responding to requests for an earlier start date, we are ready to begin the 2012-2013 process for selecting the Distinguished University Professors. As you may be aware, this is the highest recognition available for faculty at USF. Attached are Guidelines for Selection of Distinguished University Professors and the Timeline for this year's process. These materials may also be found on the Provost's website at http://www.acad.usf.edu/Faculty/Development/Awards/.

To nominate individuals from your College/School, please prepare a nomination packet as described in Item 6 under the "Nomination Procedure" section, and submit it to me by November 16, 2012.

In determining your nominations, I recommend that each college appoint a committee or ask the governance body in your college or campus to identify individuals who best meet the qualifications for this title. This will ensure that the collegial nomination process stipulated in Item 3 of the Nomination Procedure is properly implemented.

If you have any questions, please contact Maryhelen Shuman-Groh at mshumangroh@usf.edu.

Thank you.