

From: Wilcox, Ralph [mailto:rwilcox@acad.usf.edu]
Sent: Wednesday, February 20, 2008 8:21 AM
Subject: Commencement Invitation Letter



February 20, 2008

Dear Colleagues,

I'd like to take this opportunity to thank you for the deeply valued contributions you make to the education of students at USF Tampa, and to personally invite you to participate in the University's Spring 2008 Commencement activities on Friday May 2, and/or Saturday May 3, 2008, in the Sun Dome.

Commencement is an important milestone in the life of a university, a time when our academic community joins together to celebrate the intellectual accomplishments of our graduates who, in my mind, represent the best measure of having achieved our mission and goal of student academic success. At the same time, our students, their friends, and families are provided the opportunity to acknowledge the special contributions you have made as professor, mentor, and advisor. Because, as a faculty member, you cannot always appreciate the immeasurable impact that you have on the minds and lives of our undergraduate and graduate students, I would like to assure you that our graduates and their guests will be looking for you before, during and after Commencement.

This year, in appreciation of our faculty members, we have worked with our campus dining services to provide light refreshments for you, in the Green and Gold Room of the Sun Dome, beginning one hour in advance of each Commencement. This will be a time when you can join together with faculty colleagues from across the University, and I hope that you will invite any doctoral students who you will be hooding, to join you.

I sincerely hope that you will choose to attend one or more of the following Commencement exercises:

College of Arts and Sciences (excluding Biomedical Sciences, Mass Communications and Psychology) – Undergraduate students. **Friday May 2, 2008 at 6:00 pm**

College of Arts and Sciences (Biomedical Sciences, Mass Communications and Psychology graduates only) and College of Business – Undergraduate students. **Saturday May 3, 2008 at 9:00 am**

Colleges of Education, Engineering, Nursing, Medicine, Visual and Performing Arts, and Undergraduate Studies – Undergraduate students. **Saturday May 3, 2008 at 1:30 pm**

Graduate students from all colleges. All Doctoral, Education, Specialist, Master of Fine Arts and Masters students. **Saturday May 3, 2008 at 6:00 pm**

You can register to participate in one of two ways:

1. Web registration – visit the Commencement website at www.usf.edu/commencement and click on the *Faculty and Staff Participant* tab in the lower right corner of the page, or
2. You can notify Anne Cash at acash@admin.usf.edu or by calling 974-1816

Because platform seating arrangements are made in advance, we'd appreciate your response by Friday April 11, 2008. If you are planning to hood a doctoral student, you can also register through the website listed above. Faculty members are also needed to assist as Commencement Marshals. Information and sign-up for Marshals is also located on the website www.usf.edu/commencement through the *Faculty and Staff Participant* tab.

Meanwhile, I thank you for your careful consideration of participating in this Spring's Commencement Exercises at USF.

Best regards,

Ralph Wilcox

Ralph C. Wilcox
Provost and Senior Vice President